

SOUTH YORKSHIRE POLICE AND CRIME PANEL – REPORT TO MEMBERS

1.	Meeting:	South Yorkshire Police and Crime Panel
2.	Date:	30 th July 2014
3.	Title:	Performance Management Arrangements
4.	Organisation:	RMBC – Host Authority

5. Summary

At its meeting held on the 2nd May 2014, the Panel agreed that a further report needed to be considered regarding proposed arrangements for the performance management reporting of the Commissioner's office to the Panel. A meeting was set up between RMBC Host Authority and the PCC's Offices to discuss the most effective way to take this forward. This report summarises the proposals.

6. Recommendations

That the Panel:

- **Considers and agrees the way forward suggested for performance management arrangements.**
- **Considers the options outlined in the report with regard to the appropriate forum and frequency for regular review and monitoring of performance, finance and risk associated with the delivery of the Police and Crime Plan.**

7. Proposals and details

Officers from both RMBC and the PCC's Office met on 14th May 2014 to follow up on discussions held at the Panel meeting held on 2nd May 2014. The discussions focused on the most effective way for the Commissioner to report performance and financial monitoring information to the Panel to enable them to carry out their Scrutiny functions. It was agreed that the performance reporting format being developed currently by the PCC's office for their Governance and Assurance Board, would be a useful starting point and that this would reduce the need to duplicate effort or workload. The terms of reference for this Board are attached at Appendix A.

The performance reporting information is provided on an exception basis, with a Red, Amber, Green (RAG) rating system being used. Panel members will need to discuss and decide, therefore, whether they feel this information is sufficient for them to fully hold the Commissioner to account (Appendix B). Information can also be sourced from the South Yorkshire Police Force website, although it should be noted that this can sometimes be up to 4 months out of date and members are reminded that the fundamental role is to scrutinise and hold to account the Commissioner and his office, rather than the Police Force itself.

In terms of Finance reporting, the Office of the Police and Crime Commissioner will be developing a pro-forma also, although this is not yet finalised. This will also deal with risk analysis which will be a key area for the Police and Crime Panel to focus on, reassuring themselves that the Commissioner has a robust mechanism in place for management and mitigation of key areas of risk. The Panel focus on the strategic risks to the delivery of the Police and Crime Plan.

In summary, therefore officers are proposing that the performance monitoring exception report for the Governance and Assurance Board and the finance and risk report (when finalised) could form the main sources of information for the Police and Crime Panel in discharging this key function. It is further proposed that this information should be scrutinised and reviewed on a regular basis. The Panel therefore need to decide whether they agree with this proposals and also whether they think this could be achieved within their main meeting schedule or whether to establish a separate sub group with the purpose of scrutinising these reports.

The office of the PCC will be providing these reports on a monthly basis, therefore Panel members will need to decide the frequency with which they will request reports, the recommendation from officers being quarterly.

8. Finance

Whilst there are no key financial implications for the proposals contained within this report, the reports being discussed will ensure that key financial monitoring information from the PCC is being scrutinised effectively.

9. Risks and Uncertainties

As with section 8 above, the reports being proposed will ensure that the PCP can verify how effectively risks and uncertainties associated with the delivery of the Police and Crime Plan are effectively monitored.

10. Background Papers and Consultation

Appendix A Terms of Reference of Governance and Assurance Board

Appendix B Report pro forma

Contact

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